

MEETING MINUTES

Board of Directors Meeting

Thursday November 2nd, 2023 @ 5:00 pm Lions Hall and via Teams



VALUES: Every day we deliver safe, high quality health care driven by our values.

I.C.A.R.E.

Integrity

Compassion

Accountability

Respect

Excellence

Member	Present/Response	Member	Present/Response
Norm Depta - Chair	Present	Nishika Jardine – Vice-Chair	Regrets
Jeff Stubbs – Treasurer	Present	John Murray – Past President	Present
Tanja Webster	Regrets	Christina Wieder	Present
Vacant		David Knight	Present
Kevin Mullins	Present	Michael Vear	Present
Sheila Kaarlela	Present	Wendy Fairley	Present
Jody Levac – President and CEO	Present	William Bye – VP, CFIO	Present
Julia Mullen – VP, CNE	Present	Dr. B. Nathanson, Chief of Staff	Present (NV)
David Green – Chair, SMH Foundation	Present (NV)	Carla Beckett – President of Auxiliary	Present (NV)
Dr. Modar Safar – Chair of Hosp. Med.	Regrets	Sharon Crowe – Board Liaison, EA	Present

	Item for Discussion	Action/MRP
1.	<p>WELCOME, CALL TO ORDER AND LAND ACKNOWLEDGEMENT</p> <p>1.1 Quorum N. Depta advised that a quorum was present.</p> <p>1.2 Declaration of Conflict of Interest N. Depta reminded Board members in attendance of their responsibility to declare conflicts of interest, as outlined in the Corporation’s Bylaws, and asked if anyone present wished to declare a conflict. None were declared.</p> <p>1.3 Approval of the Agenda <i>Motion: Moved by S. Kaarlela, seconded by D. Knight.</i> <i>“That the agenda for the meeting, as presented, be and is hereby approved.”</i> <i>All in favour. Motion passed.</i></p>	N. Depta
2.	<p>PRESENTATION</p> <p>2.1 Credentialling of Professional Staff The documents were sent out in the Meeting package. These documents will be added to the Orientation package for new Board Directors and Advisory members. The Board appreciated the thoroughness of the documents and Dr. Nathanson’s presentation of the same.</p>	Dr. Barry Nathanson
3.	<p>CONSENT AGENDA</p> <p>3.1 Board of Directors Meeting – October 5, 2022</p> <p>3.2 Board Executive Committee Meeting – October 26, 2023</p>	N. Depta

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	<p><i>Motion: Moved by M. Vear, seconded by J. Murray.</i> <i>“That the consent agenda items be hereby accepted.”</i> <i>All in favour. Motion passed.</i></p>	
4.	<p>REPORTS</p> <p>4.1 Report of the Auxiliary President C. Beckett updated on the following:</p> <ul style="list-style-type: none">➤ 50/50 draw up and running with the Foundation.➤ The Auxiliary Draw will be on Nov 15th. This is the last chance to buy tickets.➤ Annual Tree lighting Friday December 1st at 6:30 pm. J. Levac will attend and say a few words. <p>4.2 Report of President of Professional Staff ➤ Dr. Safar was not in attendance at this meeting. There was discussion about whether this role needs to be on the Board Agendas. J. Levac confirmed that in the Public Hospitals Act this role needs to be included. Discussion about whether a briefing note could be obtained to add to the meeting package.</p> <p>4.3 Report of the Foundation ➤ D. Green’s report was circulated with the meeting package. He updated on: 50/50 draw up and running. Jackpot already \$4000 in one day. Hoping to build up this event as much as we can. Updated on Fundraising for this year. Discussion on Capital planning. Communication lines need to remain open on this topic. D. Green estimated that this year’s Capital budget will be like last year’s.</p>	<p>Carla Beckett</p> <p>Dr. Modar Safar</p> <p>David Green</p>
5.	<p>ONTARIO NOT-FOR-PROFIT CORPORATIONS ACT (ONCA) WORKING GROUP J. Murray updated that he has emailed Miller Thompson and has received no response thus far.</p> <p>K. Mullins left the meeting at 5:39 pm and re-joined again at 6:16 pm.</p>	J. Murray

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6.	<p>GOVERNANCE</p> <p>6.1 Board Recruitment In the process of recruiting another Board Director. Interview questions have been redone. One interview will take place next week. We will have 2 board director vacancies come June.</p> <p>6.2 Board Quality Terms of Reference There was discussion about one Advisory member chosen in May. We need to change the Board Quality TORs to allow up to 3 Advisory members. This will go back to the Governance Committee for more discussion.</p> <p>Approval of the Board Quality Terms of Reference <i>Motion: Moved by W. Fairley, seconded by J. Murray</i> <i>“That the Board of Directors approves the amended Board Quality Terms of Reference allowing up to 3 Advisory Members as received and reviewed by the Governance and Nominating Committee”.</i> <i>Four voted in favour, four voted against. The chair voted against.</i> <i>Motion did not pass.</i></p>	W. Fairley
7.	<p>REPORT OF THE BOARD CHAIR N. Depta attended the County’s \$1 million cheque presentation this week.</p> <p>7.1 Approval of Policy 2.7-2 Board Expectations of the Chief of Staff <i>“MOTION: Moved by N. Depta, seconded by J. Stubbs.</i> <i>“That the Stevenson Memorial Hospital Board of Directors approves Policy 2.7-2 – Board Expectations of the Chief of Staff as received and reviewed by the Governance and Nominating Committee”.</i> <i>All in favour. Motion passed.</i></p> <p>7.2 Accept All Reports <i>Motion: Moved by J. Murray, seconded by J. Stubbs.</i> <i>“That all reports be and are hereby accepted as presented.”</i> <i>All in favour. Motion passed.</i></p> <p>C. Beckett and D. Green left the meeting at 6:05 pm. D. Knight left the meeting at 6:20 pm.</p>	N. Depta

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8.	<p>IN CAMERA</p> <p><i>Motion: Moved by M. Vear, seconded by W. Fairley. "That the Board moves to in-camera session." All in favour. Motion passed.</i></p> <p><i>Motion: Moved by S. Kaarlela, seconded by J. Murray. "That the Board moves into open session." All in favour. Motion passed.</i></p> <p>The Board Chair advised that the following motions arose from the in-camera session:</p> <ul style="list-style-type: none">• Two (2) new applications for privileges for members of the medical staff;• Two (2) addition to scope of practice privileges for a member of the medical staff;• One (1) extension in privileges for members of the medical staff; and• Nine (9) changes in privileges for members of the medical staff."	N. Depta
9.	<p>UPCOMING MEETING DATES/SPECIAL EVENTS</p> <ul style="list-style-type: none">• Board Meeting – December 7, 2023	N. Depta
10.	<p>DIRECTORS ONLY MEETING</p> <p>There was no Directors Only meeting this month.</p>	N. Depta
11.	<p>ADJOURNMENT</p> <p>There being no further business, the meeting adjourned at 7:20 p.m. Moved by S. Kaarlela.</p>	N. Depta
12.	<p>Action Items Summary</p>	

A handwritten signature in blue ink, appearing to read "Norm Depta".

Norm Depta, Board Chair

Minutes recorded by: Sharon Crowe